

To register your rental property, download the application by using your phone's camera to scan the below QR code.



**Completed applications should be mailed to:**

City of Cape Coral  
C/O Code Compliance  
1015 Cultural Park Blvd.  
Cape Coral, FL 33990

**Make checks out to:**

City of Cape Coral



[www.capecoral.gov](http://www.capecoral.gov)

**Code Compliance Questions?**

[code@capecoral.gov](mailto:code@capecoral.gov)  
239-574-0613



**Rental  
Registration  
Requirements**

# Which Properties Must Be Registered?

All residential structures with four units or fewer that are leased or rented must be registered.

“Dwellings” are single-family homes and each unit of a multiple dwelling structure.

Properties exempt from registration:

- Rental properties owned by federal, state or local housing programs
- HUD
- Hotels & motels
- Any community residential facility licensed and inspected by the state of Florida that do not include owner-occupied units

**Failure to register is a violation of City Ordinance and will subject the owner to code enforcement procedures.**

# Details Required for Registration

- Contact information for the residential rental property
- Legal name of owner
- Individual or company name
- Direct mailing address, email and phone number for the person responsible for responding to nuisances, code violations and emergencies that arise at the rental property

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**There is a one-time registration fee of \$35.**



**FOR RENT**

# How Often Must I Register My Property?

The owner must maintain current contact information with the Department of Development Services Code Compliance Division for the duration of time the dwelling unit(s) is rented or available for rent.

The owner is required to notify the Department of any change to registration information within thirty (30) days.

If ownership of the property changes and it remains a rental property, the new owner must register the property within thirty (30) days from the date of transfer.

**Questions?**  
Contact Carol Rall  
[crall@capecoral.gov](mailto:crall@capecoral.gov)  
239-574-0624